

**SANBORN REGIONAL SCHOOL BOARD
MEETING MINUTES**

June 7, 2017

A regular meeting of the Sanborn Regional School Board was held on Wednesday, June 7, 2017. The meeting was called to order at 7:33 p.m. by Sanborn Regional School Board Chairperson, Peter Broderick. The following were recorded as present;

SCHOOL BOARD MEMBERS: Peter Broderick, Chair
Dr. Pamela Brown, Vice Chair
Corey Masson
Taryn Lytle
Sheila Pierce
James Baker
Tammy Mahoney
Michael Giordano, Student Representative
Lauren Lanseigne, Student Representative

ABSENT: None

ADMINISTRATORS: Dr. Brian Blake, Superintendent of Schools
Michele Croteau, Business Administrator

The meeting began with the Salute to the Flag.

REVIEW THE AGENDA –

Mr. Giordano introduced Lauren Lansing as the new student representative. Ms. Lansing introduced herself to the group and explained her extracurricular activities.

APPROVAL OF MINUTES

Mr. Broderick asked for a Motion to approve the Minutes of May 17, 2017. Motion moved by Mr. Baker and seconded by Dr. Brown. Mr. Baker asked that corrections on page 3 (see bold) under Administrative Reports (Continued)...B. Food Service Update: **“Mr. Baker asked Mr. Angell to confirm if that we lose money the earnings would be a wash. Mr. Angell said: if we lose money they pay us \$2000. If they earn money, they pay us \$2000.”**

Mr. Baker asked the following on page 7 under School Board Committee Reports to be corrected (see bold). “Mr. Masson stated that Mr. Baker had made a suggestion for having an **Advisory Group** for CIP, but will need to have a long discussion as to who would be on that board. **Mr. Baker discussed the idea of forming an Advisory Group to assist with capital improvements planning.**

Mr. Baker asked that on page 12 under Unfinished Business the sentence be amended (in bold) to read the following. “Mr. Baker said tearing it down, or doing an addition, the money was still needed to be raised. Ms. Pierce was saying instead of putting **an addition** on the grounds here, that would be better to be placed.”

Dr. Brown requested that on page 8 the following sentence be amended (see bold). “Dr. Brown advised her community college had a 300 million **dollar construction budget** and in the language had to have a bond oversight committee.”

Dr. Brown asked that on page 10 the following sentence to be amended (see bold). “Dr. Brown in respects to class sizes, Dr. Brown looked at Ipswich School District, which has higher students-to-teacher ratio as well as higher test scores. In response to Mr. Giordano’s comment, last year on May 5th, **she noted that** a movie was held on school ground, **sponsored by SAUPAC and NEA**, political organizations.”

Dr. Brown requested that on page 11 the following sentence be corrected (see bold). “Dr. Brown stated many issues that will continue to cause conflict, but this is a good thing. Dr. Brown believes students should not be graded on **non-curricular competencies**.”

Dr. Brown asked that on page 12 the following sentence be amended (see bold). “Dr. Brown stated for goals of Kearsarge School District for 2015/16 had 5 goals and **indicators** that are very clear and not complicated.”

Dr. Brown requested that on page 13 the following sentence be updated to state: “Dr. Brown requested that we not have our Superintendent do the investigation.”

Mr. Masson requested that on page 12 we amend the following sentence to state: “Mr. Giordano said that the seniors each year seniors receive their cap and gown if they do a survey.”

Vote: All in favor as amended.

Motion requested to approve Non-Public Minutes of May 17, 2017, moved by Mr. Baker and seconded by Mr. Masson. Vote: All in favor.

EXPENDITURES REGISTER & MANIFEST - REVIEW AND SIGN

The Board reviewed and signed the Manifest Check Register #24-\$1,013,814.16 dated 6/7/17, and the Payroll Check Register #24-\$912,775.05 dated 6/1/17.

ADMINISTRATIVE REPORTS

- A. **Report/Strategic Plan Goals** – Dr. Blake was asked by Mr. Baker to report on goals that had been written in the strategic plan in terms of assessment results so the board could set new goals. Dr. Blake had asked Ellen to put together some discussions around the strategic plan. Ellen gave an overview of page 19 and page 18 that revolve around NWEA scores, SBAC, and our PACE determination are based on our final grades and our graduation rating. Most assessment scores will be available to us at the beginning of September for this past spring. It is actually a year off for the graduation rate; we have not received our graduation rate, but will as we get to the end of June. One of the things about the strategic plan, it’s meant to be dynamic so the minute those scores come in, they are entered and they will be made public. Ellen suggested we wait until September to use the test scores for the goals.

Mr. Baker was wondering the percentages that we were shooting for in terms of improvement, we would need to wait until September in order to evaluate whether we had hit those or not?

Ellen confirmed that the strategic team when they built and looked at setting goals, looked at the determination for 10% growth as a common indicator to see where we are.

Mr. Baker questioned when they saw the results from 2015/16 and increasing the percentage from the previous year, they would look at those numbers?

Ellen answered that the State helps with the goals based on the assessments, and the strategic team takes that also into consideration when they set the goals.

Mr. Baker questioned if there was any gauge for an idea to do an interim assessment to see how it's working to reach those goals and the increasing goals instead of waiting yearly.

Ellen advised that the assessments are ongoing throughout the year and a key goal for high school. Ellen said there really isn't a program out there that does this, but there are a couple of assessments the strategic team are looking into and trying to put a couple together. Right now the team is looking for better assessments.

Mr. Baker wondered if the team has been impacted at all by the teachers leaving.

Ellen said that we have lost a couple of Math teachers, but the team does have goals and research that they have done, so that is intact.

Mr. Baker asked if a 10% goal for improvement is reasonable goal.

Ellen stated that is higher than what the state suggests, but does not feel that it is unreasonable, but the challenges are when the state growth, but special education may make that 10% goal less.

- B. Report/Publications** – Dr. Blake put together a report for the Electioneering issue to the Sanborn Regional School Board. On May 17, 2017, Ms. Mahoney asked for a motion regarding how it is possible to have an offending article be included in the elementary school newsletter. Dr. Blake said the newsletters go out from the individual schools and are under the control and direction of the building Principal as the building leader. They are not reviewed by the SAU level administrations. The newsletter is set up by administration and “organized” by the secretary, who then publishes it to Constant Contact, which is an outside service provider. Dr. Blake stated that the link that displayed the newsletter remained active for at least 5 days, upon learning about the publication; Dr. Blake called and worked with the secretary who had done all they could to try to get the link down over the weekend. It was promptly removed from social media and websites, but wasn't able to get the broken link until the 16th. Dr. Blake's recommendation to keep this from happening again is there is a regular review of the laws regarding publication. This was a mistake made by an interim Principal, but nothing like this has happened in the past.

Mr. Baker asked about the timing on getting the link down and if this happens in the future, can we work on doing this faster? Mr. Baker suggested that the link could be in the cloud and if this happened in the future, the link would end up being broken, keeping more people from seeing it. Mr. Baker questioned that if Dr. Blake found out about it on the 10th, and the voting was on the 14th, but the link wasn't taken down until the 16th, so Monday the 13th was when Dr. Blake was able to get in contact with Constant Contact? That timing doesn't seem reasonable.

Dr. Blake stated now they know what the process is and who to go to if this happens in the future.

Mr. Masson said it was unfortunate at the time as he was a chair, but Mr. Masson was scouring Constant Contact to try to get this removed, but even staff members had come in on the weekends and worked as much as they could to try to get this down, but had to wait until Monday. Their hours of operation are beyond SAU's control. Mr. Masson was astounded the time it took by both Dr. Blake as well as Bakie staff, and for record Dr. Blake was not overly pleased when he got the call. Mr. Masson addressed the IT hours to Mr. Baker.

Dr. Brown advised that this wasn't the only newsletter the Principal had made; that on February 14th, the newsletter was published asking to support the professional and paraprofessional contracts. Dr. Brown stated it was electioneering that had happened on more than one occasion.

- C. **Fremont Joint Board Meeting** – Mr. Masson stated Tuesday May 30th, at 6:00PM, SAU 16, SAU13, SAU 83 as well as SAU 17, had met at the Ellis school in Fremont, NH. In attendance were Mr. Masson, Mr. Broderick, Dr. Brown, Mr. Baker, Dr. Blake and Ms. Mahoney. There was a fair amount of discussion what was going on with the facilities and the Seminary, as well as a fair amount of discussion of where the board stands on administration as well as where the board stands on the Principal. They wanted to understand what he had cut from the budget, as well as where we stand on the Vice Principal. Advised public relationship position that was removed. Discussion on the payment process and asked if we could go ahead and get nearly all the payment done of June of this year as well as they do in July. Mr. Masson stuck around and watched their personal meeting and suggests everyone take a moment to watch it online.

Motion to move into Non-Public at 8:05 PM made by Mr. Baker and seconded by Dr. Brown. Roll call taken by secretary.

Meeting came back out of Non-Public at 9:00 PM.

STUDENT COUNCIL REPORT

Ms. Lansing advised the student council picked homecoming theme and council will pick individual themes tomorrow. Student Council elected executive board with incoming junior Audrey LeBlanc as President. Student council has begun initiative to collect jeans and gallon jugs for an organization called Soul Hope that sends shoes to Uganda. Music awards last night with seniors recognized and different honors given. Key club elected a new board and wrapped up for the year. Two senior class trips scheduled next week, the Beach and Six Flags. Graduation is on the 16th at 6:00 PM.

Baccalaureate Service will be at 7:00 PM on June 17th at the First Congregational Church of Kingston. A reception with cake will follow, but no cook-out.

SCHOOL BOARD COMMITTEE REPORTS

Mr. Broderick introduced Michelle Croteau as new Business Administrator.

- A. **EIAS** - Dr. Brown advised the committee met on the May 23rd and went over the new integrated math program. This is designed to keep student concepts fresh in students minds as they progress in different math subjects and move onto the SATs. This program is being used in a slightly different form at Philips Exeter Academy and has been very effective there. Dr. Brown would like to improve our math test scores. The target is to increase the 11th graders by 10%. Committee had asked about non-curricular scores and they were insured by Dr. Blake that we do not in fact use those for student's grades. Committee received a detailed report on the math program, but no meeting planned yet.

Mr. Masson asked if Dr. Brown had the ability to send to the board the pass-outs, and Dr. Brown said she will forward the answers.

- B. **Policy** – Dr. Brown advised the committee met Wednesday June 7, 2017 at 6:00 PM. Had policies to go through tonight; first is the EISA subcommittee, policy BDE-E. This is to clean up some language in the policy. Update to the policy (in bold). “Review **yearly** Academic Achievement Reports **based on the district outcomes for student progress.**” “Review resources **and budget priorities** to ensure students have adequate tools for learning.” Struck out last bullet since it’s already been discussed

Motion to approve the changes moved by Ms. Mahoney, seconded by Ms. Pierce. Vote: All in favor.

Dr. Brown brought a first reading of policy update of ACE. This is mandatory, our current policy is in black print. All they are doing is adding a paragraph at the top and this was recommended by a school board associations. As well as adding a legal reference at the bottom of the policy. Update in bold: “**The school district ensures that all students with a handicap or disability are provided all necessary procedural safeguards as are required by law. Such procedurals safeguards are found in pertinent federal or state laws and regulations. In addition, all staff, parents, and other interested persons are directed to the New Hampshire Department of Education Procedural Safeguards Handbook. Law reference: NH Department of Education Administrative Rules, Ed 1120, Procedural Safeguards.**”

Mr. Masson questioned why the call out of handicap/disabled students, but why not ALL students.

Ms. Lytle said this was lifted straight off what was suggested by the School Board Associations.

Dr. Brown says this is indicating of where to go to understand the actual rights and responsibilities, and basically the committee just cut and pasted what was suggested by the School Board Association.

Dr. Brown did first reading of EBBC as well as JLCE policy; these are identical but found in different sections of our policy. They are being modified in identical fashion.

New section recommended by the school board associations:

Update to policy (in bold) “**School Personnel must use reasonable judgment in handling injuries and emergencies. Caution should be exercised not to minimize or maximize any injury or illness. All personnel will understand the proper steps to be taken in the event of an injury or emergency.**”

“Additionally, the school nurse, or **other designated personnel** may administer **other medications to students in emergency situations, provided such personnel has all training as is required by law. Such medication may also be administered in emergency situations if a student’s medical action plan has be filed and updated with the school district to the extent required by law. The district will maintain all necessary records relative to the emergency administration of medication and will file all such reports as may be required.**”

Dr. Brown wanted to make clear that the committee is not changing the policy, just modifying to comply with regulations.

Mr. Baker questioned where it’s stipulating that all personnel be able to provide first aid and emergency care. Are these events specific, and are people trained?

Dr. Brown answered this is specific for school events.

Dr. Blake said going back 6 or 7 years ago he started training the entire staff in CPR; so by the end of the school year, every person in the school district is trained in CPR. For new folks hired, the nurses do training in the fall, so the entire district is trained; including custodians and secretaries.

Mr. Baker said that would fulfill what is stated in the updated policy.

Ms. Pierce said at the sporting events they do have a trainer from Exeter Hospital who is at every sporting event.

Dr. Brown said she thinks it's expanded the policy a little bit, as previously it stated. This policy EBBC is identical to policy JLCE which would be adding same language to both; they just appear at different policy level.

Dr. Brown did a first reading of JLCD policy. Policy is unchanged except for page 2 where they were advised to add a paragraph by law (in bold). **“The school nurse or other designated personnel may administer other medications to students in emergency situations, provided each personnel has all training as is required by law. Such medication may also be administered in emergency situations if a student’s medical action plan has been filed and updated with the school district to the extent required by law. The district will maintain all necessary records relative to the emergency administration of medication and will file all such reports as may be required.”** Also added some legal references included to this policy.

Dr. Brown did a first reading of EEEA policy, video and audio surveillance on school property. This is recommended, it is not mandated, but thought it was a good idea to add the language recommended (in bold).

“The Superintendent is authorized to contact the District’s attorney for full legal opinion relative in the event of such an occurrence. Video and Audio Recordings Used for Special Education Purposes Video and audio recordings may be used for special education or Section 504 purposes, when a student’s individualized education program or accommodation plan includes audio or video recording as part of the child’s education. All such recordings will be maintained in accordance with the Family Education Rights and Privacy Act, 20 U.S.C. Section 1232g, and other applicable law(s).

Other Purposes for Which Video and Audio Recordings May Be Used. The school board authorizes the superintendent to use video and/or audio recordings to the extent either required or prohibited by law.”

Dr. Brown will be doing a second reading at the next meeting.

Mr. Masson asked if all these up for review or are some of these being poll out by chance.

Dr. Brown advised these are given to us by the School Board Association.

Ms. Lytle advised first they are trying to address the ones need to be done legally, and then after they will be addressing the ones they think need addressing.

C. **Facilities** – no update.

D. **Finance** - Met Wednesday June 7, 2017 at 6:00 PM. Items that were discussed were Budget vs. Actuals, manifest review, and then discussed school food.

Motion made by Mr. Masson to increase the school lunch by .25 cent per student and seconded by Mr. Baker. Ms. Lytle asked how this affects kids getting reduced or free lunch.

Mr. Masson said this will only impact the students who pay full. The extra money will be going to the program itself to make sure we have enough money for the program at the end of the year. This has not happened in the past, but trying to be proactive. Mr. Masson said the active school lunch program recommends this. **Vote: All in favor.**

Mr. Masson advised we have a fund for rental of facilities that go toward technology or custodians, and any extra funds can only go toward those. **Mr. Masson would like to entertain a motion for approval of \$8,800 for human resources module that will assist in data extraction.**

Mr. Angell stated he had difficulties in providing job description that he could extract from the HR module. It was difficult to merge, he had to do manually, this will allow us to extract years of service, probably base salary, and would be able to easily get two data arrays in mind.

Motion made by Mr. Broderick and seconded by Ms. Lytle. Vote: All in favor

Mr. Masson advised right now don't have security cameras on the Seminary campus. In light of some of the recent issues, **Mr. Masson requested a motion for \$16,050 for cameras to be placed at the Seminary Campus, run 24 hours a day and can be transitional. Motioned made by Mr. Broderick and seconded by Mr. Masson.**

Mr. Baker has a problem with the cameras, he understands the idea for this, but things happen at night and he is not sure these cameras will be able to do what we want them to do and is personally not ready to approve this.

Ms. Pierce agreed with Mr. Baker that this is a lot of money to be spending on a building that is not being used.

Mr. Masson acknowledge where Mr. Baker and Ms. Pierce come from; but questioned back, what is this going to do if that facility gets vandalized in the process of trying to sell it off.

Mr. Broderick advised they have been vandalized there recently, and if people get in there and find out they can get away with it, they will go back. Mr. Broderick believes there are millions of dollars' worth of asset there, and if spending \$16,000 to secure million dollars of asset.

Mr. Stack pulled up Sanborn Regional High School's security cameras at night to show the school board what they can do at night, and stated the cameras are five years old. Mr. Stack stated you can recognize cars and features of people to help the police with any investigation.

Mr. Baker asked if it could recognize a face and stated if we can't recognize a face then he doesn't see how it's effective.

Discussion ensued.

Mr. Masson asked if better to withdraw motion and get information of where they are going to be placed.

Mr. Baker stated he would like to see how they work.

Ms. Croteau said this is protecting all your other assets against liability.

Dr. Brown asked if this would reduce our insurance cost which was unknown at the time.

Mr. Broderick withdrew motion.

Mr. Masson wanted to complete the balance of the 1 on 1. **Mr. Masson would like a motion for approval \$15,720 for 40 tablets to Bakie to balance out the tablets that were pulled from other classrooms. Motion moved by Mr. Baker and seconded by Mr. Broderick.**

Mr. Baker asked what grades and what they currently are used for.

Dr. Blake said K, 1, and 2. They shifted all the iPad technology down into the lower grades and this will balance out the difference. All this is from the Technology fund. **Vote – All in favor**

Mr. Masson continued on the 1 on 1 initiative stating that we have an end of life and capacity that need to be address. Today we have a 10 year server technology in this district that is stand alone. Needless to say there is some technology being proposed that will remove the 10 year gap that we have been working with. **Mr. Masson would like to recommend a Motion and ask to approve for new server racks. The cost of \$35,448 to replace the 10 year old service in place, and also build in opportunity for next year as replacement plan. Motion made by Mr. Broderick and seconded by Mr. Baker.**

Ms. Lytle asked if we currently have a contract with an IT vendor and how we got to this number.

Mr. Masson said we currently have an IT team in-house

Mr. Angel said with IT houses they work with the systems they currently have. This is a Dell house so this is a bid from Dell.

Mr. Baker said with computers, Dell has special pricing with schools, and asked if this was included.

Mr. Masson said that this was a part of the education program as he saw it on the bid specifically listed.

Ms. Montgomery asked if we have off site recovery, and does it run EM?

Discussion ensued. You may view the video online at www.sau17.org for further information.

Vote: All in favor

Mr. Masson brought up the switching fabric currently in place is quite old and what's happening the district is running behind speed. A switching factor asked to be brought in.

Mr. Masson would like to make a recommendation out of Technology Revolving Account to award an approval to buy a switch for \$13,785 to expend the backbone to meet today's technology needs. Motion moved by Mr. Baker and seconded by Ms. Pierce

Dr. Brown asked if this was replaced an old piece of equipment, and why isn't this in the budget?

Mr. Masson confirmed it is to replace a piece of equipment.

Mr. Broderick said it was in the agenda and comes out of a revolving account.

Mr. Masson agrees with Dr. Brown's question about why this wasn't part of the budget, but to put this as a line item, it would most likely get cut. **Vote – All in favor.**

Mr. Masson advised that committee discussed a new accounting system, and if now was a right time to bring it in. The committee feels there is still more that needs to be looked at.

- E. Personnel** – Met Tuesday June 6, 2017 at 3:00 PM. Ms. Pierce, Dr. Blake, Mr. Baker and Mr. Broderick were in attendance. Discussed interview of the interim Superintendent. The final candidate was presented tonight as they all seemed to like him. Discussed the policy that the chair on the subcommittee will be part of all the administration hiring, this includes assistant principle. Meeting adjourned at 3:20 PM.

Mr. Masson advised the Governing board met May 22, 2017, and had a great presentation by Shania. She's in the automotive technology, one of two females in the program. Portion of her family flew up to be part of the awards ceremony. Shania is the first and only female working at Hampton Ford right now. She's walking away in just over a years' worth of work, with a 2 year certificate. Negative news about SST is there is a decrease in an enrollment currently at SST. They are down 119 withdrawals which is scary because they are already teetering at the amount of withdrawals that you would see at the summer. Concerning, if there is a dip in enrollment there, there is a price increase on tuition. Hoping we don't get impacted by that.

Mr. Baker questioned the 119 withdrawals, and how many are Sanborn?

Mr. Masson said we usually send 100 Sanborn School District students. But the last 2 months, there have been a decrease. Other school districts included in the 100, but only a few of the withdrawals where from Sanborn.

Mr. Baker asked what other schools send students there.

Dr. Blake and Mr. Masson advised Winnacunnet, Raymond, Epping, Exeter, New Market, and Sanborn.

Discussion ensued. Please see www.sau17.org to review video for further details.

Mr. Masson stated SST had their graduation ceremony on June 1st at Exeter High School. Twenty Six scholarships were given out. Sanborn won four of the 12 program awards. At the ceremony, Margaret Callahan, Principal of SST, picked four student graduates names out of a hat to give a good-bye speech. It was a lot of energy and really excited and proud of the accomplishment.

SCHOOL BOARD CHAIRPERSON'S COMMENT

None.

PUBLIC COMMENT

Mr. Giordano, Newton – Had an awesome opportunity to attend an event for reaching higher and had a lot of information he could share with the school board. The largest topic for debate was there is a shortage for the workforce coming up. The current workforce aging and no one is able to take over those jobs. Regarding the Facilities subcommittee and the talk about technology tonight, the biggest problem as student here is Wi-Fi connection. Would recommend the board put more research into developing a more consistent Wi-Fi infrastructure, especially where we rely so heavily on technology.

Sheryl Gannon, Kingston – Welcomed new business administrator. Wanted to mention on May 19th, she received a Memorial School newsletter, and noticed later in the Agenda that a resignation would be addressed. Surprised to see our curriculum coordinator resignation was there, and wasn't sure if this was going to be addressed. Ms. Gannon would have liked to have thanked her for her many years of services.

SCHOOL BOARD COMMENT

Mr. Masson addressed that on May 22nd the Sanborn Regional Senior Scholarship night occurred. Over a quarter of the high school seniors have received a scholarship. Total scholarships awarded have grown from \$29,700 in 2014 to \$54,750 in 2017. Thanked those for sponsorships. Mr. Masson excited to see these scholarships doubled. Scholarship was presented to the student class representative and stated that the overall aim is to improve the learning experience for current as well of future students. Mr. Masson thanked Michael.

Ms. Pierce wanted to update the discussion about Mr. Fitch. She did speak to him this morning and suggested maybe the fall he can come to either a meeting, meet before a meeting, whichever they decide.

Mrs. Mahoney wanted to address Ms. Hume-Howards resignation. Looked over the right to know and didn't see resignations of non-public and asked to cite the law that allows that.

Dr. Blake said it can fit under 2A or C. Typically what happens is that people don't want retirements to be made public until they are ready to address people themselves.

Mr. Masson said prior board members addressed this at the beginning of the fall. This was non-public. Discussion ensued.

Ms. Lytle is in touch with parents and wanted to put an issue on administration radar. Cell phone policies needs to be tightening down and addressed again. There is a lot of variation of how cell phones are handled. Administration and new interim Superintendent need a clear, uniform, and consistent policy, not just for students.

UNFINISHED BUSINESS

- A. **Seminary Meeting Update** – Mr. Masson advised the committee met on May 22, 2017 at 8:22 AM. Reviewed the mission and purpose of the board by reviewing warrant article. General facts were discussed, stake holders were brought up, some challenges we may face in the future was touched upon. June 10th we would like to have an RFP provided to the public. June 26th would like the RFP returned.

Mr. Baker asked where the authorization comes from for the committee to issue RFP and what the RFP's are for.

Dr. Brown stated that we wanted to get a cost of doing 3 appraisals on Chase Field. None of these would be done by in-town, hoping for out of state. Discussed sharing the cost, but didn't decide on how we would divvy up the cost. Committee is looking for RFP's to know what the cost would be to bring to the board for a vote to approve expense.

Mr. Baker asked what the RFP are trying to accomplish.

Dr. Brown stated the RFP discussed how to value the properties which would satisfy the Newton residence when we dispose of the property. Committee is trying to figure out how to deal with Newton voters vs. Kingston separately and discuss how to approve the two towns.

Mr. Masson stated we know there is a discussion with what the Seminary is valued at, what it looks like with this parcel removed vs. all parcels together.

Dr. Brown advised that the discussion about Newton voters didn't come from the board, came from the Kingston voters.

Ms. Pierce stated also discussed that there is a written agreement that we would have 2 schools in Kingston, and Newton would have 2 schools. If a new school is needed, does Newton have capability to house a new school? We need to try to even figure it out if it's feasible. Someone interested in the whole campus, not just the Seminary.

Discussion ensued. Please visit www.sau17.org for school board video with further information.

- B. **School Board Goals 2017-18** – Dr. Brown will get the goals and this will be tabled for next meeting.

NEW BUSINESS

- A. **Poland Field Trip** – Dr. Blake introduced the initial request to begin planning the trip to Poland next year. **Mr. Masson made motion to approve the Poland Field trip and was seconded by Mrs. Mahoney.**

Mr. Baker said this was a great trip, was able to tour Europe in his 20s, and wish this was something that was able to be done when he was in high school. Asked if Fundraising means to students do this?

Dr. Blake advised this is all fundraising by student, but board needs to approve permission for overnight trip.

Mr. Stack said they are trying to open this up to other high schools which would help reduce cost. **Vote – All in favor.**

C. Nominations – Dr. Blake presented a list of nominations. Adam Mullen to replace Sarah Wisecarver. Mr. Mullen was a Sanborn graduate, worked here as an internship and now hiring as a teacher for 3rd grade.

Motion made by Mr. Masson to accept nominations and seconded by Ms. Pierce.

Mr. Baker noticed that actual salaries are more than the budgeted salary, and asked what the pending salary meant.

Dr. Blake stated they went through the interview process and salary is based on experience. Pending salary is that we are waiting on Mr. Mullen's transcript. **Vote: All in favor**

Dr. Blake had another nomination not in the packet – Steven Kryzyzanowski for Assistant Principal.

Mr. Baker questioned the process should be for Assistant Principals. Issue becomes we use the process that we have used for in the past and this is a candidate that we are bringing forward.

Mr. Broderick said the chairman on the Personnel Committee need to be a part of the interview. Discussed that Ms. Pierce would be involved, and after the search was done, committee could meet very quickly to approve.

Dr. Blake stated last time they hired an assistant principle was 7 years ago and they did not go to the board. Dr. Blake said the board can waive the policy for a one time exception.

Mrs. Mahoney stated they think they should follow the policy. Concerns for this position, believes that we have quite a bit of administration; wondered if this was something that is needed, and now would be the time to review and discuss.

Mr. Broderick stated he has given it considerable though we really need to look at the numbers of administrative at the school. Mr. Broderick started looking at turnover at the school, and the number we have lost, Mr. Broderick doesn't want to take the time now to look at the numbers based off the amount of new administrative coming in, and to do that now we are already too weak.

Dr. Blake advised this was distinctively discussed during the budget and at that time this position was needed and was approved for this coming year. That discussion already happened.

Mr. Masson stated the Personnel subcommittee had looked over the resumes. Mr. Masson said we had a responsibility to make sure student outcomes are met. Mr. Masson knows the employment pool is very weak, and if we have an opportunity we shouldn't pass it up.

Motion made by Mr. Masson to approve the nomination for Mr. K for Assistant Principal and was seconded by Ms. Pierce.

Ms. Lytle appreciates the policies and the need to follow them. Ms. Lytle also understands this is time sensitive. Ms. Lytle wanted to address statement made by Dr. Brown and restate this

was approved previously by the board. If Dr. Brown and Ms. Mahoney want to discuss if this is needed, then that should be done next budget.

Mr. Baker stated when he read the policy he reflected back on the last 2 years attending school board meetings. This policy states clearly this is not how it's done. Mr. Baker is not ready to vote tonight.

Dr. Brown addressed Ms. Lytle is concerned we have a number of administrators and we are a third of their size. Dr. Brown is not going to rush into this, needs to see other applicants.

Ms. Lanseigne stated whole heartedly they need every administrator they have. Both Principals don't do the same thing, and believes this position is needed.

Mr. Masson withdrew motion for nomination and seconded withdrew from Ms. Pierce.

Mr. Masson would like to make the motion to waive the policy GECB and GECB-R one time, seconded by Ms. Pierce.

Mr. Baker stated we can do this right, to do a work around is not straight and not doing it right. If we can do it right in the time we have, we should do it right.

Mr. Masson stated we all know Dr. Blake left, Raymond had to hire new Super, Epping had to hire a new Super, Exeter's assistant Super is leaving, Wyndham and Londonderry have a new Super. If we want to be attractive, we are going against what the Principal of the year, why would we go back on this.

Dr. Broderick does not want to see this happen again like the electioneering. In the future, Mr. Broderick will want to see a need as well as compensation if they don't get a position. Mr. Broderick doesn't like pink slipping people or cutting position, but does not have a problem with people leaving and addressing the need at that point. Mr. Broderick stated that it's is the School Board's duty to review nomination. Need to look at job descriptions as they may be called Assistant Principal, but have different jobs that may be a different position. **Vote - 4 in favor, 3 opposed.**

Mr. Masson would like to make a Motion to approve Steven K as Assistant Principal, second by Ms. Pierce. Vote – 4 in favor, 3 opposed.

- D. **Resignations** – Dr. Blake would like to present the following resignations: Kristen Cardarelli from Bakie, Susan Clark and Teresa Bolduc from Memorial School. **Motion to accept resignations by Ms. Lytle and seconded by Ms. Pierce. Vote – All in favor.**

Ms. Lytle asked how for next meeting how many resignations total for the year.

- E. **Summer Calendar** – pushed off until next week.

- F. **Superintendent Interim Search** – Board Met with Thomas Embrose – Dr. Blake would like to nominate Mr. Embrose as interim. **Motion accepted by Mr. Masson to accept nomination of Mr. Embrose as interim Superintendent as well as negotiations to be done by Dr. Blake, seconded by Mr. Baker.**

Ms. Lytle complimented the Personnel committee and said she agrees going forward that the board needs to decide to either follow or revise the policy.

Vote – All in favor.

COMMUNICATIONS RECEIVED/SENT

Dr. Brown received an invitation from Govern to join on May 17, 2017 and has had similar invitations to “join” last September.

Dr. Brown asked we are paying for this. When you go to the website, SAU17 pops up, as well as Mr. Masson’s name and school photos.

Dr. Brown requested that a Motion for the board to ask our legal counsel to contact software business, Sparked Govern – paryen company Schenley Learning, DBA (Doing Business As) Sparked-Tech and request that it immediately cease and desist using images of SAU17’s identifying marks, and remove all harvested screenshots of password-protected School Board activities (some of which display sensitive personnel documents, and board member, employee and student names). If this is not done, further action will be taken. Motion moved by Mr. Masson and seconded by Mrs. Mahoney.

Dr. Broderick asked Dr. Blake if we should get an opinion of this first, or just move forward with the legal counsel.

Dr. Blake thinks this should be looked into and addressed. Would recommend looking into it first to see what is involved. We have used Govern in the last 2 years.

Mr. Masson stated it was a true statement that once Mr. Broderick became chair, it was discussed going forward with Govern. Mr. Masson stated that there are no fees used for this website. Mr. Masson is an employee of this company now, but has ceased using this based off conversation with Mr. Broderick. Mr. Masson has removed all manner.

Mr. Broderick was made aware of this, talked about code of ethics and appearance. Doesn’t know when Mr. Masson took this down, doesn’t care when, this was addressed and believes it’s been handled.

Mr. Baker asked how this was used. Was this used as a promotion?

Mr. Masson stated he used it when he was Chair Board and said he will work on getting those photos move.

Vote – 2 approve, opposed 4.

Motion made by Dr. Brown to send a letter to the company to remove any reference SAU, Facebook, other social media they use and would like it in writing when it’s been removed. Mr. Broderick seconded motion. Vote – all in favor.

WRITTEN INFORMATION

Nothing

AGENDA ITEMS FOR NEXT REGULAR MEETING

Right to know about resignation and which clauses where it states that.

School board goals 2017-2018

Number of resignations for the year

Summer Calendar.

Report on Opinion for \$100,000 in additional review. Ending balance will be known in July.

ANNOUNCEMENTS

The next **Sanborn Regional School Board Meeting** will be held on **Wednesday June 21, 2017 from 4:30-6:00 P.M. in the School Board Room (Room 137)**, at Sanborn Regional High School, 17 Danville Road, Kingston.

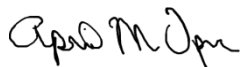
Motion to start next meeting at 4:40 seconded by Ms. Pierce- Vote – all in favor.

A presentation by **New Hampshire School Board Association (NHSBA) on the Right-to-Know law will be held on Monday, June 26th from 6-8 PM** in the Media Center at Sanborn Regional High School. – CANCELLED

Senior Graduation will be held June 16th at 6:00 PM and Sanborn Regional High School.

NON-PUBLIC SESSION - RSA 91 - A: 3 II A Motion was made by Mr. Broderick to enter into Non-Public session at 11:37 and was seconded by Mr. Baker. A roll call vote was held by the secretary. **VOTE** All in Favor.

Minutes respectfully submitted by,



April Oprea
School Board Secretary

Minutes of the School Board meetings are unofficial until approved at a subsequent meeting of the School Board.